

STANDARD PRACTICE MANUAL

Abbreviations

Abbreviation	Refers to:
AB	ASSEMBLY BILL
ABC	AUGMENTED BOARD AND CARE
ABH	ARROWHEAD BEHAVIORAL HEALTH
ACR	AUDITOR CONTROLLER/RECORDER
ACSP	ADULT COMMUNITY SERVICES PROGRAM
ADP	ALCOHOL AND DRUG PROGRAMS
A&E	ARCHITECTURE AND ENGINEERING
AFFIRM	ALLIANCE TO FORTIFY FAMILIES THROUGH INTERVENTIONS, RESOURCES AND MAINTENANCE
AMA	AGAINST MEDICAL ADVICE
AP	ACCOUNTS PAYABLE
APO	ASSISTANT PERSONNEL OFFICER
AR	ACCOUNTS RECEIVABLE
ARMC	ARROWHEAD REGIONAL MEDICAL CENTER
AR/UR	AUTHORIZATION REVIEW/UTILIZATION REVIEW UNIT
AWOL	ABSENT WITHOUT LEAVE
BAI	BOARD AGENDA ITEM
BBS	BOARD OF BEHAVIORAL SCIENCE (STATE)
BHRC	BEHAVIORAL HEALTH RESOURCE CENTER
BLI	BUILDING LOCATION INSPECTOR
BOC	BOARD OF CORRECTIONS
BOS	BOARD OF SUPERVISORS
CAC	CALIFORNIA ADMINISTRATIVE CODE
CACC	CHILDREN'S ACUTE CARE CENTER
CAM	CAMARILLO STATE HOSPITAL
CAMP	CLERICAL ADMINISTRATIVE MANUAL OF PROCEDURES
CAO	COUNTY ADMINISTRATIVE OFFICER
CARF	COMMISSION ON ACCREDITATION OF REHABILITATION FACILITIES
CARS	CHILDREN'S ASSESSMENT AND REFERRAL SYSTEM
CC3	CCURA3
CCICMS	CENTRALIZED CHILDREN'S INTENSIVE CASE MANAGEMENT SERVICES
CCC	CONTINUING CARE CLINIC
CCR	CALIFORNIA CODE OF REGULATIONS
CCTRO	CULTURAL COMPETENCY, TRAINING, RETENTION & OUTREACH
COI	CLIENT DATA INVOICE
CDS	CLIENT DATA SYSTEM
CEU	CONTINUING EDUCATION UNITS
CID	CENTER OF INDIVIDUALS WITH DISABILITIES
CM	CASE MANAGEMENT
CMC	COUNTY MEDICAL CENTER
CME	CONTINUING MEDICAL EDUCATION
CMHDA	CALIFORNIA MENTAL HEALTH DIRECTOR'S ASSOCIATION
CONREP	CONDITIONAL RELEASE PROGRAM
CONS	CONSERVATORSHIP
COS	COMMUNITY OUTREACH SERVICES
CRS	CALIFORNIA RELAY SERVICE
CS	COMPUTER SERVICES
CSP	COORDINATION SERVICE PLAN
CQI	CONTINUOUS QUALITY IMPROVEMENT
C&R	CRISIS AND REFERRAL
CRTS	COMMUNITY RESIDENTIAL TREATMENT SYSTEM
CSAC	COUNTY SUPERVISOR'S ASSOCIATION OF CALIFORNIA
CSOC	CHILDREN'S SYSTEM OF CARE
CT I & CT II	CLINICAL THERAPIST I & II
CV	CENTRAL VALLEY
CYA	CALIFORNIA YOUTH AUTHORITY
DBH	DEPARTMENT OF BEHAVIORAL HEALTH
DCS	DEPARTMENT OF CHILDREN'S SERVICES
DO	DEVELOPMENTALLY DISABLED
D/MTN	DESERT/MOUNTAIN REGION

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DHHS	DEPARTMENT OF HEALTH & HUMAN SERVICES (FEDERAL)
DHS	DEPARTMENT OF HEALTH SERVICES (STATE)
DMH	DEPARTMENT OF MENTAL HEALTH (STATE)
DR	DEPARTMENT OF REHABILITATION (STATE)
DT	DAY TREATMENT SERVICES
EAP	EDUCATION ASSISTANCE PROPOSAL
ECR	ERROR CORRECTION REPORT
EDBCR	EMPLOYEE DATABASE COST REPORT
EDS	EMPLOYMENT DEVELOPMENT SERVICES
EEOC	EQUAL EMPLOYMENT OPPORTUNITY COMMITTEE
EMACS	EMPLOYEE MANAGEMENT AND COMPENSATION SYSTEM
EOB	EXPLANATION OF BENEFITS
EPSDT	EARLY PERIODIC DIAGNOSTIC TREATMENT
ER	EMERGENCY ROOM
ES	EMERGENCY SERVICES
EYH	EUROPEAN YOUTH HOSTEL
FAS	FINANCIAL ACCOUNTING SYSTEM
FFP	FEDERAL FINANCIAL PARTICIPATION
FFS	FEE-FOR-SERVICE
FI	FINANCIAL INTERVIEWERS
FICS	FAMILY INTERVENTION AND COMMUNITY SUPPORT TEAM
FID	FEDERAL IDENTIFICATION NUMBER
FY	FISCAL YEAR
FX	FACSIMILE
GHRC	GLEN HELEN REHABILITATION CENTER
GSG	GENERAL SERVICES GROUP
HMO	HEALTH MAINTENANCE ORGANIZATION
HRD	HUMAN RESOURCES DEPARTMENT
HRO	HUMAN RESOURCE OFFICER
ICDDS	INLAND COUNTIES DEVELOPMENTAL DISABILITIES SVCS (INLAND REGIONAL CENTER)
ICF	INTERMEDIATE CARE FACILITY
ICM	INTENSIVE CASE MANAGEMENT
IEP	INDIVIDUALIZED EDUCATION PLAN
IMD	INSTITUTE FOR MENTAL DISEASE
INPTORIP	INPATIENT
IST	INCOMPETENT TO STAND TRIAL
ISD	INFORMATION SERVICES DEPARTMENT
IVDAR	INLAND VALLEY DRUG AND ALCOHOL RECOVERY SERVICES
JCAHO	JOINT COMMISSION ON ACCREDITATION OF HOSPITAL
JESD	JOBS AND EMPLOYMENT SERVICES DEPARTMENT
JH	JUVENILE HALL
JJOP	JUVENILE JUSTICE OUTPATIENT PROGRAM
JMHS	JAIL MENTAL HEALTH SERVICES
LCSW	LICENSED CLINICAL SOCIAL WORKER
LLUMC	LOMA LINDA UNIVERSITY MEDICAL CENTER
LPHA	LICENSED PRACTITIONER OF THE HEALING ARTS
LPS	LANTERMANN-PETRIS-SHORT ACT
MAA	MEDI-CAL ADMINISTRATIVE ACTIVITIES
MC	MANAGED CARE
M/CAL	MEDI-CAL
M/CARE	MEDICARE
METRO	METROPOLITAN STATE HOSPITAL
MFCC	MARRIAGE, FAMILY AND CHILD COUNSELOR
MFT	MARRIAGE, AND FAMILY THERAPIST
MHC	MENTAL HEALTH COMMISSION
MHP	MENTAL HEALTH PLAN
MOU	MEMORANDUM OF UNDERSTANDING
MSW	MASTERS IN SOCIAL WORK
NAPA	NAPA STATE HOSPITAL

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Abbreviation	Refers to:
NGI	NOT GUILTY BY REASON OF INSANITY
NON-SPMP	NON SKILLED PROFESSIONAL MEDICAL PERSONNEL
NWLS	NEW WORLD LANGUAGE SERVICE
OADP	OFFICE OF ALCOHOL & DRUG PROGRAM
OED	ORGANIZATIONAL & EMPLOYEE DEVELOPMENT
OP	OUTPATIENT SERVICES
OR	OUTREACH SERVICES
OSHPD	OFFICE OF STATE-WIDE HEALTH PLANNING & DEVELOPMENT
OT	OCCUPATIONAL THERAPIST
OTA	OCCUPATIONAL THERAPIST ASSISTANT
PC	PERSONAL COMPUTER
PERC	PERFORMANCE, EDUCATION AND RESOURCE CENTER
PH	PARTIAL HOSPITALIZATION
PHC	PARTIAL HOSPITALIZATION COORDINATOR
PHF	PSYCHIATRIC HEALTH FACILITY
PHP	PRE-PAID HEALTH PLAN
PIC	PUBLIC INFORMATION CLERK
PFI	PATIENT FINANCIAL INFORMATION DATA
PM	PROGRAM MANAGER
PO	PROBATION OFFICER
POE	PROOF OF ELIGIBILITY
POR	PROBLEM ORIENTED RECORD
POS	POINT OF SERVICE
PRO	PROFESSIONAL REVIEW ORGANIZATION
PSATS	PERINATAL SUBSTANCE ABUSE TREATMENT SERVICES
PSH	PATTON STATE HOSPITAL
QA	QUALITY ASSURANCE
QM	QUALITY MANAGEMENT
RCCS	RANCHO CUCAMONGA COUNSELING SERVICES
RCL	RESIDENTIAL CARE LICENSING
R & E	RESEARCH AND EVALUATION
RES	REAL ESTATE SERVICES
RGH	RIVERSIDE GENERAL HOSPITAL
R&P	REFERRAL & PLACEMENT
SAMHSA	SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES ADMINISTRATION
SARB	SCHOOL ATTENDANCE REVIEW BOARD
SAS	SUPERVISOR OF ADMINISTRATIVE SERVICES
SBDBH	SAN BERNARDINO DEPARTMENT OF BEHAVIORAL HEALTH
SBPEA	SAN BERNARDINO PUBLIC EMPLOYEES' ASSOCIATION
S/D	SHORT-DOYLE
SDI	STATE DISABILITY INSURANCE
SD/MC	SHORT-DOYLE/MEDI-CAL
SED	SEVERELY EMOTIONALLY DISTURBED
SELPA	SPECIAL EDUCATION LOCAL PLAN AREA
SIMON	SAN BERNARDINO INFORMATION MGMNT. ON-LINE NETWORK
SMA	SCHEDULE OF MAXIMUM ALLOWANCES
SNF	SKILLED NURSING FACILITY
SOP	STANDARD OPERATING PROCEDURE
SP	SERVICE PLAN
SPAN	SAN BERNARDINO PARTNERS AFTERCARE NETWORK
SPM	STANDARD PRACTICE MANUAL
SPMP	SKILLED PROFESSIONAL MEDICAL PERSONNEL
S & R	SECLUSION AND RESTRAINT
SSA	SOCIAL SECURITY ADMINISTRATION
STAR	SUPERVISED TREATMENT AFTER RELEASE
STOP	SPECIALIZED TREATMENT OFFENDER PROGRAM
SSI	SOCIAL SECURITY SUPPLEMENTAL INCOME
SSP	STATE SUPPLEMENTAL PROGRAM
SUCCESS	SKILLS UPGRADE CLIENT CENTERED EMPLOYMENT SUPPORT SERVICES

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SW	SOCIAL WORKER
TANF	TEMPORARY AID FOR NEEDY FAMILIES
TAR	TREATMENT AUTHORIZATION REQUEST
TCON	TEMPORARY CONSERVATORSHIP
TDD	TELECOMMUNICATION DEVICE FOR THE DEAF
TLR	TIME AND LABOR REPORT
TUT	TAR UPDATE TRANSMITTAL FORM
UC	UTILIZATION CONTROL
UMDAP	UNIFORM METHOD TO DETERMINE ABILITY TO PAY
UR	UTILIZATION REVIEW
VAHOSP	VETERAN'S ADMINISTRATION HOSPITAL
VV	VICTOR VALLEY
WPE	WORK PERFORMANCE EVALUATION
WV	WEST VALLEY
WVDC	WEST VALLEY DETENTION CENTER
Y2K	YEAR 2000